INSTRUCTIONS FOR COMPLETING THE FINANCIAL CERTIFICATION FORM

Name: Print your name as it should appear on the I-20 (Should be consistent with spelling on passport).

Country of Birth: Country in which you were born.

Date of Birth: Month/day/year you were born.

Country of Citizenship: Country in which you are a citizen.

Visa Status: If you are currently in the United States, please list your current visa status.

If you are not in the U.S., leave it blank.

Email Address: Electronic mail address.

Address: Put the address to which your want the I-20 mailed.

Funding: The amount of funding must be equal to or greater than the amount indicated on the estimated annual expense sheet or no I-20 will be issued. Funds can come from a combination of sources (personal funds, sponsors, etc.).

Personal Funds: Your own money in a personal bank account(s). If personal funds are being used as support, enough funds for all years of study must be available.

Sponsor(s): Any person (family member or friend) who will be providing you with financial support.

Other: Typically reserved for funds being provided by an employer, home government, or an international organization.

Subsequent Years of Study: No I-20 will be issued unless support for all years of study can be provided. The first year of funds must be documented and available. Funds for subsequent years of study must be indicated (unless personal funds are being used, then funds for all years must be available) and attainable. For example, if a sponsor promises to support you for a particular dollar amount for all years of study, the amount indicated must be documented and available for the first year of study and the sponsor willing and able to provide the same amount of support for all subsequent years of study as documented with income that will be earned or other investments.

Average time for degree is:	Degree	Years of Study	
	Associates	2 years	
	Bachelors	5 years	
	Master's	2 years	
	Doctorate	6 years	

Affidavit of Sponsorship: If a sponsor is providing any financial support this section must be completed. The sponsor must indicate name, relationship to the applicant (i.e. father, uncle, etc.) and address. The sponsor must indicate all persons whom they are financially responsible for and sign the form. If multiple sponsors are being used, each sponsor must complete a Financial Certification Form.

Affidavit of Oath: The signature must be certified (stamped/sealed) by a designated official. In the U.S. they are called a Notary Public. In other countries a notary could be a bank official, a government employee, a lawyer, accountant, etc.

Official Certification of Support: Amounts of support must be documented and attached. Funds for the first year of study must be documented and available (unless personal funds are being used, then funds for all years of study must be available). A clear indication that support for subsequent years of study is reasonably attainable must be documented. This is best accomplished by using employment/salary letters, investments, tax returns or other assets.

FINANCIAL CERTIFICATION FORM

Hopkinsville Community College

Name in full as it appears in your passport			
(Last)		(First)	(Middle)
Country of Birth	Date of Bi	rth	Country of Citizenship
	/		
r	month day	year	
Are you currently in the United States? If Yes, list immigration status:			
If Yes, and the immigration status is not appointment with us for assistance with			_
E-mail:			
Address you want I-20 mailed to:			
Funding: Total amount necessary for fir subsequent years of study must be reaso employment letters, tax returns, investment total amount of money that I have a The amount includes the following:	rst year of stu onably attaina nents, etc.	ndy must be document	umented and available. Support for ented through bank statements,
\$ personal funds	\$	spons	sor(s)
\$ other, please specify	/ :		
If any funds are being provided by spon back of this form. Funds coming from a employment/salary letters, investments, most reliable sources of support. At the be available and clearly indicate that fun personal funds are being used, bank stat all years of study.	sponsor mus tax returns, very minimu nds for subse	et be documented etc. Employmen m, funds for the quent years of s	d with bank statements, nt/salary letters and investments are the e first year of study from a sponsor mus tudy are reasonably attainable. If
I certify that the above information pro- Community and Technical College of an			
Student's Signature			Date
NOTE: Any form not completed and stamped documents will be considered incomplete an	ed/certified by	the appropriate of	official and not accompanied by official

-OVER-

purpose of issuing an I-20.

AFFIDAVIT OF SPONSORSHIP

, hereby certify that I am willing and able to provide no less than US in cash to the student named below for each year of study at HCC. I am attaching documents that provid										
the support that is available/attainable; including bank statements, employment/salary letters, investments, tax returns and othe assets (The amount indicated should agree with the amount on the Financial Certification Form in the sponsor's line.)										
Name of student My relationship to the student is My full address is:										
									The following are all of the persons who are dependent upon INCLUDE PERSONS WHO SUPPORT THEMSELVES. DO	
									NAME RELATIONSE	HIP TO ME AGE
	D OATH OF CRONGOR									
	R OATH OF SPONSOR									
I hereby affirm or swear that the contents of the above statem Signature of sponsor										
Name of sponsor, printed										
	ON/CERTIFICATION									
SWORN AND SUBSCRIBED BEFORE ME THIS										
Signature of Notary	(Seal).									
My Commission Expires										
	A stamp or seal must be placed here for this form to be valid.									
THIS FORM MUST BE RETURNED DIRECTLY TO:	International Student Services									
	c/o Jason Warren, Dean of Student Affairs									
	Hopkinsville Community College 720 North Drive, P. O. Box 2100									
	Hopkinsville, KY 42241-2100									

AFFIDAVIT OF SPONSOR PROVIDING FREE ROOM AND BOARD

TO BE COMPLETED **ONLY** BY PERSON(S) WHO OWNS OR RENTS THE PROPERTY. **ALL QUESTIONS MUST BE ANSWERED**. ANY PERSONS(S) COMPLETING THIS FORM IS CERTIFYING THAT THEY WILL PROVIDE THE STUDENT WITH CUSTOMARY COSTS ASSOCIATED WITH LIVING IN THE U.S. INCLUDING RENT, FOOD, UTILITIES, ETC. THE ESTIMATED VALUE OF THIS CERTIFICATION FOR <u>2009-2010</u> IS <u>\$9,300.00</u>.

I hereby affirm that I own, rent, or lease the property described below and that I will make it available without charge and without services in-lieu-of payment to the student named for the duration of his/her studies at Hopkinsville Community College.

Name of Student			_			
Address, including room or apartment number, of the residen						
Relationship of sponsor to student						
How many rooms are in the house or apartment?						
How much space will be reserved for exclusive use of the stu	ıdent?		_			
Does the sponsor live at the address listed above? Ye	esNo					
Does the sponsor own or rent/lease the property being offered?						
AFFIRMATION O	OR OATH OF S	SPONSOR				
I hereby affirm or swear that the contents of the above staten	nent are true and	l correct.				
Signature of sponsor	Signature of sponsor Date					
Name of sponsor, printed						
NOTARIZATIO						
SWORN AND SUBSCRIBED BEFORE ME THIS	day OF	, 20	·			
Signature of Notary		(Seal).				
My Commission Expires						
	A stamp or S	eal must be placed he	ere for this form to be valid.			
THIS FORM MUST BE RETURNED DIRECTLY TO:	Internation	al Student Services	S			
	c/o Jason Warren, Dean of Student Affairs					
	-	Hopkinsville Community College 720 North Drive, P. O. Box 2100 Hopkinsville, KV 42241, 2100				
	Hopkinsville, KY 42241-2100					